



Person Specification

Graduate Mentor – Oxbridge University Admissions and Learning Support Assistant

Experience and Qualifications	E	D
Experience of working with young people		X
Experience of working with students at post-16 level		X
Evidence of having made a difference to raising standards		X
Commitment to and or experience of working with children with a range SEN		X
Attending either the University of Oxford or Cambridge, or a Russell Group university		X
Ability to motivate and encourage children to meet their targets for learning and/or behaviour		X
An undergraduate level of education	X	
Knowledge and Attitudes		
An understanding of the latest issues relating to Oxbridge admissions		X
An understanding of UCAS application process; in particular what makes a high-quality personal statement	X	
Willingness to learn and develop	X	
An understanding of the style and format of Oxbridge admissions interviews		X
An awareness of the role of “link” Colleges		X
A knowledge of the UCAS Apply System and it functionality		X
Able to develop creative solutions to problems	X	
Personal commitment to CPD	X	
An understanding of what a super-curricular programme looks like and how it can support an Oxbridge application		X
An understanding of strategies that be utilised to support high achieving students		X
Can stretch and professionally challenge other colleagues	X	
Always models high standards of professionalism	X	
Skills and Abilities		
Positive attitude to students, staff and families	X	
Good ICT, literacy and numeracy skills	X	
Good interpersonal skills/team player	X	
Good personal organisation	X	
Ability to stand up and deliver effective information to large groups	X	
Enthusiastic approach to school life	X	
Ability to cope under stress and learn from others	X	
Ability to plan and evaluate interventions with support from SENCO/Assistant SENCO		X
Ability to see and articulate bigger picture		X
Mandatory Requirements		
Commitment to safeguarding and promoting the welfare of children and vulnerable adults in school	X	
Commitment to equal opportunities	X	