

Job Profile

Job Title:	Teacher
Pay Scale:	Main Scale
School:	Sanders School part of the SFAET
Responsible to:	Subject Leader / Curriculum Leader

Job Purpose

A teacher is responsible for ensuring that the students he/she teaches are able to learn effectively and to make progress.

Key Accountabilities

- The preparation of lessons in accordance with the school's agreed policies and procedures.
- Planning of lessons and teaching resources that enable students to learn and make progress.
- The Assessment of students learning recognising its place in developing students learning.
- Using assessment to inform teaching and learning. Following the school policies on assessment and marking.
- Setting and marking of homework, extended learning tasks and class work. Working in accordance with the homework policy.
- The provision of an effective learning environment through proper use of resources and effective management of student behaviour.
- Being a reflective practitioner, keeping up to date, through reading and INSET, with educational thinking.
- Contributing to the development of a subject area through attending meetings and being involved in Faculty review and planning.
- Being a positive role model for students, encouraging them to behave in accordance with the school code of conduct. Using the Behaviour Management Policy and Working Together Code of Conduct.
- Developing positive relationships with parents through the formal reporting system, parents' evenings and when in communication with parents.
- Promoting positive attitudes in students when undertaking the role of form tutor, using the tutor period effectively.

- Ensuring that school equipment is used safely and take measures to ensure the security of equipment after use.
- To take an active role in School Performance Management system to review own progress and set targets for future development.
- To undertake the responsibilities of a form tutor.

Other Professional Responsibilities

- To take appropriate action to identify and minimise any risks to health, safety and security in the immediate working environment.
- To work in accordance with the values of the school particularly with regard to promoting positive attitudes towards tolerance and respect for other people.
- To work in accordance with school policies and procedures as identified in the staff handbook and school policy folder.

Signed: Date:

Sanders School is committed to safeguarding and promoting the welfare of children and young people.
All adults who work at the school must share this commitment to young people.