Job description

Frances Bardsley Academy for Girls is part of the LIFE Education Trust, a group of schools that work together and have the same mission, to build great learning communities where children flourish.

We are looking for brilliant people to join LIFE Education Trust who share and demonstrate our beliefs:

- Courageous Optimism
- Boundless Creativity
- Heartfelt Compassion

Job Title	Cleaner, Frances Bardsley Academy for Girls
Scale	1, point 3
Contract	Permanent
Hours	30 hours per week, 52 weeks
Reports to	Site Manager Manager
Liaison with	Cleaning Supervisor, Site Manager, Site Team
Job Purpose	
	To undertake cleaning within the school according to Procedures Codes using a variety of methods including machinery and adhering to safety regulations.
Duties	
	• To carry out cleaning of allocated area(s), • Frequency of cleaning to be undertaken as directed by Procedure Codes. • To carry out as necessary the replacement to roller towels, renewing supply of toilet rolls and replacement of bin liners. • To assist as necessary with the cleaning up after break-in or vandalism at the school. • In emergency situations to assist with the clearing of snow and ice from paths and entries. • To undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups and in health and safety and the use of cleaning chemicals. • To notify the Site Manager or other member of the site team, of any damage to buildings and equipment or of anything you see that may be dangerous to pupils and/or staff. • Such other duties relating to the cleanliness of the school premises as may be necessary from time to time within the reasonable requirements of the Headteacher and Governing Body.
General	
	• At all times to carry out the duties in accordance with school-based policies and Health and Safety procedures. • To undertake any training commensurate with the post. • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training

	opportunities in discussion with line manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace. • Ensure that all duties and services provided are in accordance with the School's Equal Opportunities PolicyThe Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

This job description is current at the date shown, but, in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title. I acknowledge that I have seen and received a copy of the job description

Signed: _____ (Cleaner)

Person Specification

CLEANER			
Skills and Abilities	**Essential**	**Desirable**	**Assessed by**
Physical stamina to perform active tasks (bending, lifting, standing) for extended periods.	✓		Application & references
Excellent time management to complete designated routines within set shift windows.	✓		Application & references
Strong attention to detail, maintaining high hygiene standards across classrooms, washrooms, and communal areas	✓		Application & interview
Ability to work independently with minimal supervision and collaboratively within a wider cleaning team.	✓		Application & references
Experience & Knowledge			
Proven experience in commercial, institutional, or residential cleaning.	✓		Application & references
Basic awareness of health and safety regulations, including safe chemical handling and manual lifting.	✓		Application & interview
Prior experience working within an educational or care setting.		✓	Application & interview
Hands-on experience operating industrial cleaning machinery (e.g., floor scrubbers, carpet cleaners, or polishers).		✓	Application & interview
Qualifications & Training			
Basic literacy and numeracy to follow safety warnings, mix cleaning solutions accurately, and complete daily logs.	✓		Application
COSHH (Control of Substances Hazardous to Health) training certification		✓	Application
NVQ Level 1 or 2 in Cleaning and Support Services, or equivalent		✓	Application